

Please attach current  
passport photograph



## Application Form

Please read **instructions** at the end of this document  
before you fill in all information on a computer  
or with **capital letters!**

### 1 Personal Details

Title (Mr/Ms/Mrs/Dr etc)

Surname

First name(s)

Address

Telephone numbers (day, eve, mobile etc)

e-Mail

Fax

Date of birth (dd/mm/yyyy) / /

Male Female (please tick as appropriate)

Country of birth

Citizenship

Country of permanent residence

Passport Number

Issued by

Date of Issue

Valid until

In case of emergency, please contact:

(Name, address, phone number, kind of relationship to the person we should contact)

### 2 Visa Information

**Do you need a VISA to get to Austria and the Schengen Area**    yes    no

(if YES, **choose** one of the following options)

I already have a **VALID (!)** Schengen visa, it was issued on (Date)

and issued by

Visa Number

This visa is valid until

**(PLEASE ATTACH A COPY OF THIS VISA!)**

I do not have a valid Schengen visa yet - I will apply for it at this Austrian Embassy:

Name & Address of Austrian Embassy

(You can find a list of all Austrian Embassies on the website of the Austrian Government:

[http://www.bmaa.gv.at/view.php3?r\\_id=204&LNG=en&version](http://www.bmaa.gv.at/view.php3?r_id=204&LNG=en&version) We will try our best, to send all necessary information such as invitation letter etc. to the Embassy you choose, for your visa to be issued on time and without any fees! **PLEASE NOTICE THAT YOU HAVE TO APPLY FOR YOUR VISA IN YOUR COUNTRY OF PERMANENT RESIDENCE!**)

### 3 Academic Details

#### *Education*

Name of university

Faculty

Programs of study

I am in my

year

Name of university

Faculty

Programs of study

I am in my

year

Name of university

Faculty

Programs of study

I am in my

year

#### *Academic stays abroad*

#### *Professional experience*

#### *Professional objective(s)*

If you are currently working on a diploma thesis / dissertation / research project , please mark the according box and indicate the (working) title:

#### 4 Lectures & Transferable Skills Workshop

(Please rank in order of preference [1 – 6] which lecture you would like to attend. 1 = first choice, 2 = second choice, etc. )

| Lecture   | Preference |
|---|------------|
| Lecture 1 - English & American Studies: Culture & Literary Studies (Miller/Maierhofer)      |            |
| Lecture 2 - English & American Studies: Culture & Literary Studies (Innocenti/Houswitschka) |            |
| Lecture 3 - English & American Studies: Linguistics   |            |
| Lecture 4 - Jewish Studies – History of Cultures of the Jews                                |            |
| Lecture 5 - History of South-Eastern Europe   |            |

(Please rank in order of preference [1 – 3] which workshop you would like to attend. 1 = first choice, 2 = second choice, etc. )

| Transferable Skills Workshop   | Preference |
|--|------------|
| Journalistic Writing (first week) / Writing for the media in English (second week) |            |
| Writing in an academic context   |            |
| Writing in an academic context (first week) / Travel Writing (second week)         |            |

#### 5 Recommendation

The letter of recommendation I enclose was issued by this university teacher:

(Name, institution and e-Mail contact)

#### 6 Language skills

Native language(s):

|            | English<br>( <b>obligatory!</b> ) | German* |  |  |  |
|------------|-----------------------------------|---------|--|--|--|
| very good  |                                   |         |  |  |  |
| good       |                                   |         |  |  |  |
| sufficient |                                   |         |  |  |  |
| basic      |                                   |         |  |  |  |

(\*fluency in German is obligatory for "Lecture 5 - History of South-Eastern Europe")

**7 Declaration**

- I did read the instructions regarding this application form and enclosed all required documents. I understand that my application will **NOT be considered** in case of missing papers.
- I understand that in case of acceptance I have to pay the student contribution until May 31<sup>st</sup>, 2008 in order to be admitted the Summer School and that my registration will only be valid if payment is made in full by this deadline.  
(Students will NOT be admitted to the programme unless fees have been paid in full!)
- I understand that 80% of the tuition fee will be refunded only in case of:
  - a.) illness (Please send a medical report!)
  - b.) sever illness or death of a close relative (i.e. parents, spouse/partner, children, siblings etc.)  
(Please send a medical report!)

NO reimbursement for any other reasons!

- I understand that the organizers reserve the right to cancel or change the Summer School for reasons of viability or due to any other unforeseen circumstances, in which case any fees paid will be refunded in full.
- I herewith confirm that my **health & accident insurance** is internationally valid.
- I understand that in case of acceptance the attendance of all classes is obligatory. The recognition of any credit taken in the programme is subject to determination by my home university.

Signature, place and date: .....

Please fill in your **name for your name tag** in this box. You can use all special characters you wish! This is what you will wear during the Summer School - so please be precise!



# INSTRUCTIONS / INFORMATION

(this page is for your use only - you do not have to send it with your application!)

- In this application form you can fill in all information using a PDF-software such as **Adobe Acrobat Reader®** which you can download here:  
<http://www.adobe.com/products/acrobat/readstep2.html>
- Please write in capital letters and state a **valid email address & telephone number** since we will have to contact you!
- Attach one **passport size photograph** on the first page of the application form.
- With this application form, you have to provide the following documents:
  - **CV (curriculum vitae)**
  - A **short essay** (about one page, written by yourself) on your motivation to attend the Graz University Summer School and why the topic of the lectures and the seminar module is of interest to you. Please also write, why you want to attend the seminar module of your first choice.
  - One **letter of recommendation**, which has to be written **AND** signed by your university teacher (You have to send original of this letter! No copies and no letters via e-Mail!)
  - Copies of **certificates** from your university (either diplomas, and/or an academic transcript which must be issued in English and must be stamped and signed by your university!)
  - Copies of relevant pages from passport (pages with picture and data and pages with valid visa, if you have one)
- Your application will **NOT be considered** unless you send **all needed papers!**
- Please send the application and all papers via regular mail to:  
**Karl-Franzens-University Graz,  
Office of International Relations  
“Graz University Summer School”  
Universitaetsplatz 3  
A-8010 Graz  
AUSTRIA**
- **DO NOT** send the application form or any other documents via e-Mail!
- **Deadline: 1<sup>st</sup> of April 2008** (Applications have to be received by 1<sup>st</sup> April 2008! Make sure your application arrives in time at our office! Applications received after 1<sup>st</sup> April 2008 will not be accepted!)
- **Please look at our homepage since all details about the programme and lectures will be updated frequently:**  
<http://www.graz-summerschool.at>

**IF YOU NEED ANY ADDITIONAL INFORMATION PLEASE CHECK THE FREQUENTLY ASKED QUESTION SECTION (FAQ) ON OUR WEBSITE**  
<http://www.graz-summerschool.at>

**IF YOU HAVE FURTHER QUESTIONS AFTER (!) CHECKING THIS WEBSITE YOU CAN CONTACT US VIA EMAIL: [daniel.johnston@uni-graz.at](mailto:daniel.johnston@uni-graz.at)**